

Instruction to your Bank or Building Society to pay by Direct Debit

PLEASE COMPLETE SECTIONS 1 - 4 IN BLOCK CAPITALS USING A BALL POINT PEN - DO NOT STAPLE FORMS TOGETHER. PLEASE RETURN WITH YOUR COMPLETED APPLICATION FORM.



1. Name(s) of Account Holder(s)

Originator's Identification Number

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2. Bank/Building Society account number

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Branch Sort Code

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3. Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Instruction to your Bank or Building Society

Please pay Elavon Financial Services Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Elavon Financial Services Limited and, if so, details will be passed electronically to my Bank/Building Society.

4. Signature(s)

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Date

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Banks and Building Societies may not accept Direct Debit Instructions from some types of accounts



This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme the efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Elavon Financial Services Limited will notify you within seven working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Elavon Financial Services Limited or your Bank Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Direct Debit Form

Northern Ireland and United Kingdom